

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**CABINET – 16 JUNE 2015**

Title of report	<b>MINUTES OF THE COALVILLE SPECIAL EXPENSES WORKING PARTY</b>
Key Decision	a) Financial No b) Community No
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Purpose of report	To consider the recommendations made by the Coalville Special Expenses Working Party.
Reason for Decision	To progress Coalville Special Expenses projects and programmes.
Council Priorities	Value for Money
Implications:	
Financial/Staff	As set out within the budget.
Link to relevant CAT	None.
Risk Management	N/A
Equalities Impact Screening	None discernible.
Human Rights	None.
Transformational Government	None.
Comments of Head of Paid Service	The report is satisfactory

Comments of Section 151 Officer	The report is satisfactory
Comments of Monitoring Officer	The report is satisfactory
Consultees	Members of the Coalville Special Expenses Working Party
Background papers	<a href="#">Agenda and associated documents of the meeting held on 21 April 2015</a>
Recommendations	<b>TO NOTE THE RECOMMENDATIONS MADE BY THE COALVILLE SPECIAL EXPENSES WORKING PARTY AS DETAILED WITHIN THE MINUTES AND APPROVE THE RECOMMENDATIONS AS SUMMARISED AT 3.0</b>

## **1.0 INTRODUCTION**

- 1.1 The Coalville Special Expenses Working Party meets quarterly to consider financial issues which affect the special expenses area. As the group reports directly to Cabinet, all recommendations made will be sent to the first available Cabinet meeting after the group have met for final approval.

## **2.0 TERMS OF REFERENCE**

- 2.1 To consider budget and financial issues which either solely or predominantly affect the special expenses area alone and to make recommendations back to Cabinet.
- 2.2 To consider possible project options regarding the allocation of surplus reserves which have been examined by the relevant budget officers and to make recommendations to Cabinet.

## **3.0 RECOMMENDATIONS FROM MEETING ON 21 APRIL 2015**

- 3.1 An additional sum of £1,500 from Coalville Special Expense balances be allocated to support signage and infrastructure for Proms in the Park / Picnic in the Park weekend as recommended by the Events Sub Group.
- 3.2 The sum of £1,800 be allocated from balances to undertake height reduction work to trees at Owen Street.
- 3.3. The sum of £1,443 be allocated from balances to undertake further one off improvements to Bardon Road, Phoenix Green and Ashby Road.
- 3.4 The sum of £2,500 be allocated from unallocated capital as a 10 percent contribution to the £25,000 Thringstone Bowls Club Toilet project.
- 3.5 An additional sum of £1,000 be allocated from balances for the Peace Garden project at Coalville Park.

- 3.6 The amounts requested from recommendations 3.1 to 3.5 inclusive total £8,243. It is proposed that this is funded via £5,743 from balances and £2,500 from unallocated capital reserves.
- 3.7 Members should be aware that the forecasted outturn for 2014/15 at period 11 was approximately £16,388 to be contributed to balances.

## APPENDIX 1

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 21 APRIL 2015

Present: Councillor R Johnson (Chairman)

Councillors J Geary, R Adams, N Clarke, D Everitt, J Legrys, M Specht, L Spence and M B Wyatt

Officers: Mr G Lewis, Mr J Richardson, Mr I Gowdridge and Mrs R Wallace

### **24. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor P Clayfield.

### **25. DECLARATIONS OF INTEREST**

Councillors J Geary, R Johnson and L Spence declared a disclosable non pecuniary interest in item 5 – Capital Projects Update, as regular supporters of Coalville Town Football Club.

Councillor J Legrys declared a disclosable non pecuniary interest in Item 4 – 2015/16 Events Update due to his involvement with Hermitage FM.

Councillor M Wyatt disclosable non pecuniary interest in item 5 – Capital Projects Update, as a local business owner.

### **26. MINUTES OF THE PREVIOUS MEETING**

Consideration was given to the minutes of the meeting held on 16 December 2014.

Councillor J Geary referred to a conversation that had not been included in the minutes regarding a visit to the Broomleys allotments. It was proposed that a visit be organised before the next meeting but unfortunately this had not been arranged. Councillor M B Wyatt reported that the gentleman who was the contact at the allotments had been in hospital which had caused a delay in the visit. The Head of Community Services confirmed that a visit would be arranged and it would be open to all Members.

RESOLVED THAT:

The minutes of the meeting held on 16 December 2014 be approved.

### **27. 2015/16 EVENTS UPDATE**

The Cultural Services Team Manager presented the report to Members.

He provided Members with an update on each event.

Picnic in the Park and Proms in the Park – 27 and 28 June

Members were referred to the activities planned for the events as highlighted within the report. He reported that following a meeting with the Coalville Specials Events

Group on 25 February, it was suggested that an additional £1,000 to cover infrastructure costs in delivering the new Proms in the Park event, and £500 for improved signage to promote both events be requested. All Members were happy with this request.

#### Coalville Summer Fest 2015 – 27 June

The Coalville Town team were delivering the event which would be held at the Belvoir Shopping Centre. A further meeting on 28 April was being held to discuss the contents of the event.

#### Coaville by the Sea - 8 August

Following the success of last year's Coalville by the Sea, a similar event had been organised for families on the open spaced grassed area at Needhams Walk. Although this area was an excellent, popular and safe venue for families, the newly developed forecourt and event area outside Coalville Market could also be considered as an alternative location. Members were asked for their views.

Councillor J Legrys felt that Needhams Walk would be a more appropriate venue as it was more secure and comfortable for families. All Members agreed.

#### Christmas Lights Switch on Event – 21 November

The 2014 Christmas Light Switch on event was combined with the Coalville Town Team Food and Drink event with both organisations benefiting from the merger, therefore the format would be repeated for 2015.

Councillor M B Wyatt reiterated his comments from the previous meeting regarding combining the two events and the impact it had on the local businesses. He explained that local businesses needed the two separate events as it brought in trade to the area. The Head of Community Services explained that the issue was discussed at the last meeting and it was agreed by Members that the event would remain combined as one. Councillor M B Wyatt commented that this would contribute to the on-going demise of Coalville. The Chairman strongly disagreed and believed that Councillor M B Wyatt was being discourteous to the Members of the Working Party.

#### Coalville Christmas Decorations

The 2015/16 budget for the Coalville Christmas decorations was £15,500 which included testing, repairs, licence, energy consumption, storage, erection and removal of current decorations. A tender process was currently underway for the Coalville Christmas decoration contract and Members would be updated further at the next meeting.

In response to a question from Councillor L Spence, the Cultural Services Team Manager agreed that a breakdown of the tender could be available once the process had been completed.

The Cultural Services Team Manager thanked Julia Harley and Angela Bexton for their hard work on the events throughout the year, Members concurred.

RESOLVED THAT:

The progress update on the 2015/16 events be noted.

RECOMMENDED THAT:

The additional sum of £1,500 from Coalville Special Expense balances be allocated to support signage and infrastructure for Proms in the Park/Picnic in the Park weekend as recommended by the Events Sub Group.

## **28. CAPITAL PROJECTS UPDATE**

The Head of Community Services presented the report to Members and welcomed Ian Gowdridge, Grounds Maintenance Team Leader to the meeting.

### **Coalville Park Improvements – Peace Garden**

Following the visit to the site, further consultations had taken place with stakeholders and plans had been refined further. The final plans were on display at the meeting for Members information. The Head of Community Services reminded Members of the additional requests for the garden that were made during the visit to the site and recommended that an additional £1,000 be allocated to make it possible. All Members agreed.

Councillor J Legrys congratulated everyone who had been involved with the development of the peace garden as it had been a pleasure and he was very pleased with the result. The Grounds Maintenance Team Leader thanked his team for their hard work on the project.

### **Owen Street Recreation Ground**

There was still no progress with proposals and costings to future proof the lux levels of floodlights but officers were hopeful that options would be available for the next meeting. In response to a question from Councillor L Spence, the Head of Community Services explained that it was more difficult to acquire a contractor for the floodlights as it required a specific expertise.

An application had been made to the Land Registry for the Council to gain formal access over of the access road to the changing rooms and this had subsequently been approved.

A funding application to the Football Stadia Improvement Fund (FSIF) for a new changing pavilion had been submitted and if the application was successful it was possible that conditions would be attached to the grant award. Any conditions attached to the funding would be considered by officers in liaison with the club and the FSIF if necessary before any building work commenced. Since the report had been written, the FSIF panel had considered the application and it had been approved.

As requested Officers had considered a reduction in size to the trees that lined the entrance drive to the recreation ground which were covered by a Tree Preservation Order. In liaison with the NWLDC's Tree Officer, it was agreed that a 25 per cent reduction would be satisfactory and planning permission had been granted. Members agreed to recommend to Cabinet the sum of £1,800 to undertake the works.

### Thringstone Miners Social Centre

Thringstone Miners Social Centre Trustees were still working with officers to identify potential sources of funding to be able to convert the former Clover Place play area into a training pitch. There had been no progress since the last meeting.

Councillor J Legrys reminded officers that diverting the footpath as part of phase one of the project would require permission as it was a regulated footpath. The Head of Community Services confirmed that he was aware.

Councillor L Spence explained that there were two footpaths in the area and residents were concerned about possible anti social behaviour, therefore he asked that residents be consulted. The Head of Community Services confirmed that consultations would take place.

### Cropston Drive BMX Track and Wheeled Sports Facility

The area had now been tidied and grass seeds had been planted on the bare areas. Approval had been granted by the Housing Section to undertake work to the hedge line that prevented visibility from Cropston Drive and officers had developed designs to create a gateway to the site by significantly improving the piece of land owned by the Housing Section that sat between the road and the recreation ground. The proposals were on display at the meeting.

Councillor M B Wyatt expressed concerns regarding the proposals for the piece of land as it had been put aside by Cabinet many years ago for new social housing which was desperately needed in the area. The Head of Community Services stated that he would discuss the status of the land with the Housing Service.

Councillor J Legrys asked for some clarification on the status of the project. The Head of Community Services explained that progress was being made on the basketball court, the boundary fencing adjacent to the bookmakers and the hedge line. The frontage would not commence until discussions had been had with the Housing Section.

Councillor M Specht requested that no work be undertaken on the hedgerows until after the nesting season. The Head of Community Services confirmed that it would be taken into account and work would not be undertaken until the nesting season had finished.

### Urban Forest Park, Coalville

Orders had been placed to undertake the work previously approved by Members and it was anticipated that the work would be delivered during spring and early summer. Plans of the improvements were on display at the meeting for information.

### Scotlands Playing Fields

A location had been identified for the relocation of the Lillehammer Drive Multi-Use Games Area, local residents had been consulted and planning consent had been given for the change of use for the current site. Legal Services were currently finalising the Deed of Variation for the Section 106 Agreement with Barratts. Local residents would also be updated when firm plans were available regarding the relocation of the Multi Use Games Area. Members would be updated at the next

meeting. Councillor J Geary asked that Ward Members also be kept updated as well as the local residents.

In response to a question from Councillor M Specht, the Head of Community Services confirmed that the area would remain as public open space.

Councillor J Legrys reported that the planning application for Lillehammer Drive contained lots of detail regarding the plans for the site. He stated that the site was still fenced off but it was hoped that the Multi-Use Games Area would be moved before the school holidays.

#### Highway Verge Improvements

All originally planned one-off improvement works to Phoenix Green, Bardon Road and Ashby Road had been completed. However, further one-off improvement works have been identified and would improve the visual appearance of the areas further as well as reducing the amount of ongoing works required to maintain them. Members agreed a sum of £1,443 to undertake the further improvement works.

Councillor M B Wyatt thanked officers for the really good job that was undertaken on Broomleys corner. He also inquired about the trees that residents had asked to be planted on Bardon Road. The Head of Community Services agreed to discuss the matter with Leicestershire County Council.

Councillor J Legrys commented that sections of fencing were damaged at Phoenix Green and although Leicestershire County Council agreed to repair it nothing had been done, he asked if the District Council could do anything. The Grounds Maintenance Team Leader agreed to look into it. Councillor J Legrys added that he was pleased with the work that had been undertaken.

#### Warden Presence

The additional 16 hours of warden presence previously agreed by Members was currently being recruited to and would be focussed on Cropston Drive, Scotlands, Lillehammer and Adam Morris Way. Staples Drive Play Area had been formally transferred to the Council and would also be built into warden and maintenance rotas.

Councillor M Specht commented that the trees at Staples Drive Play Area were being well looked after and looked much better.

#### Thringstone Bowls Club

Officers had been approached by Thringstone Bowls Club to support the building of a new toilet block as the club had grown over the years and the current facilities were not suitable. The club had already secured 90 percent funding from Biffa and have requested the final 10 percent, which is the sum of £2,500, from the Council. Plans for the development were available to view at the meeting.

In response to a question from Councillor M Specht, the Ground Maintenance Team Leader confirmed that there would be an increase of six toilets.

Councillor L Spence commented that the Council actively supported Thringstone Bowls Club and it had really transformed over the years as young people had been encouraged to take part.



Councillor M B Wyatt asked if the Bowls club were funding any of the project. Councillor L Spence confirmed that the club did not have a great deal of reserves so it was unlikely that they were contributing. Councillor M B Wyatt felt that the club should put forward 5 percent of the funding and the Council could match fund the final 5 percent. Councillor D Everitt commented that the club had already invested a lot as the club had improved considerably during recent years.

Councillor M Specht commented that fund raising events had been held in the village and the club had just received funding for equipment recently with help from the Parish. He was happy with the proposed 10 percent contribution to the club. The majority of Members were also in agreement.

Councillor M B Wyatt commented that it was always good for organisations to raise their own funds instead of relying on others. Councillor L Spence agreed but explained that in this case, the clubs resources had been put to other uses, for example going into schools to encourage younger people to take part in the sport.

#### Memorial Trees

A request has been received from Members for officers to consider planting trees in various locations throughout the Coalville area in the run up to 2018 in memory of the end of World War one and of everyone who lost their lives during the war. It was understood that a number of poplar trees were planted in the past to commemorate World War one and following a meeting with officers it was agreed that Members would obtain further information regarding where the original trees were planted. Officers would then develop the project further.

Councillor J Legrys reported that he was unsure as to which trees had been planted to represent the fallen but it was being looked into by Mike Kendrick. Members then had a discussion as to the different types of trees that could be planted.

#### RESOLVED THAT:

The progress update on 2015/16 Capital Projects be noted.

#### RECOMMENDED THAT:

- a) The sum of £1,800 be allocated from balances to undertake height reduction work to trees at Owen Street.
- b) The sum of £1,443 be allocated from balances to undertake further one off improvements to Bardon Road, Phoenix Green and Ashby Road.
- c) The sum of £2,500 be allocated from unallocated capital as a 10 percent contribution to Thringstone Bowls Club Toilet Project.
- d) The sum of £1,000 be allocated from balances for the peace garden at Coalville Park.

## **29. COALVILLE SPECIAL EXPENSES - PERIOD 11 ACTUAL, 14/15 FORECAST OUTTURN AND 15/16 BUDGET**

The Head of Community Services presented the report to Members.

It was stated that the Period 11 position was projecting an under spending with a contribution to balances of approximately £16,388 leading to an end of year projection of balances of £97,460.

Councillor M Specht took a moment to reflect on the wonderful events over the last four years and congratulated the officers on their hard work as they had put Coalville in good stead.

Councillor L Spence added that he felt Members of the group also deserved some credit as they had put forward some very good ideas.

RESOLVED THAT:

The Period 11 Position, Forecast Outturn and 2015/16 budget be noted.

### **30. DATES OF FUTURE MEETINGS**

Members noted the provisional dates of the future meetings which were to be agreed at Annual Council.

### **31. ANY OTHER BUSINESS**

Councillor R Johnson referred Members to the report he had circulated at the meeting regarding cemetery charges within the District. He was concerned about the differing level of contributions that residents were paying for the same service dependent on where they live. He believed that contributions should all be equal and asked for Members opinions.

The Head of Community Services explained that the costs of running the three cemeteries were roughly the same but each area had a different amount of properties which when displayed as a per household cost showed significant differences.

Councillor M B Wyatt stated that it would be wrong to discuss the issue at the meeting as he felt it should be formally considered at the next meeting as more information was required. Other Members agreed that a full report from officers was needed to discuss this properly.

Councillor J Geary suggested that the issue be considered by the Policy Development Group. The Head of Community Services suggested that discussion be had at the next meeting to decide the best way to address the issue.

Councillor R Johnson thanked the Members for all they had achieved while he had been Chairman of the group. He announced that he was not standing in a ward that fell within the Coalville special expenses area during the upcoming elections and therefore, if re-elected would not be part of the group.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 7.45 pm

